

Warren County Public Schools 2020-2021 Reopening Plan

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2020-2021 School Year

Phase III: COVID-19 School Reopening Plan

Warren County Public Schools' response to the COVID-19 Pandemic was initiated on Friday, March 13, 2020. Governor Ralph Northam ended the school year for all Virginia public and private schools in response to the COVID-19 outbreak. During this time, Warren County Public Schools (WCPS) focused on three areas; 1. Establish a food delivery system to address families with food insecurities, 2. Establish a continuity of education model that focused on remediation, re-teaching, and support for all students, and 3. Check on students and families to ensure needs were being met and to provide additional support as needed.

Food Delivery System

WCPS staff organized a thorough system of delivery and food pick-up encompassing the entire Warren County attendance area. The food service delivery program continued through August 14, 2020.

Continuity of Education

During the closure, WCPS offered distance learning as a means to help support students. With very little experience and no preparation to provide this type of service, WCPS offered student support through digital and paper resources. The staff at WCPS knew that this support was insufficient but understood that it was the best solution for the quick closure of schools.

Family Check-Ins

A key component to our school closure plan was to ensure our students were doing well. While our teaching staff provided instructional opportunities for the remainder of the school year, staff volunteered to make calls regularly to check on students and families. If additional support was needed, we worked to identify ways to provide support.



Since then, WCPS has made it a priority to ensure a high quality virtual learning environment that is comparable to the instruction that students receive within the classroom. This preparation has provided a multitude of changes across WCPS as we prepare to address; 1. Learning gaps, 2. Learning experiences, 3. Social/Emotional support, 4. Family and community engagement, 5. Food service, and 6. Equity. Feedback and input was valuable in directing the WCPS leadership team in planning for in-person and remote learning opportunities through survey results from



students, families, and staff. Through the development process, plans were made for a normal start, hybrid model (some in-person and some remote learning), and a full online model.

As ordered by Governor Northam through his Phased guidance for public and private schools, Virginia school divisions are able to allow in-person instructional opportunities during the coming school year as long as public health standards are maintained. All divisions must resume new instruction with all students for the 2020-2021 school year. In order to maintain safety standards, a combination of in-person and virtual instruction will be utilized.

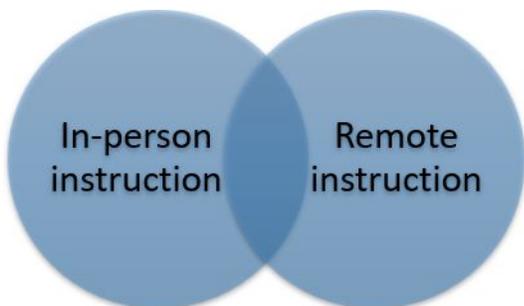
Guidance was provided from the Virginia Department of Education in the publicly available [“Recovery, Redesign, and Restart” document](#). Please note that our plan may be altered due to evolving conditions and recommendations.

The school year will begin for all students on September 8, 2020. In-person instruction will begin for all elementary students and for students at Warren County Middle School and Warren County High School on that date. Students at Skyline Middle School and Skyline High School will begin with remote learning on September 8th and will begin their in-person instruction according to their specific schedules on either September 10th or 11th. WCPS will operate two schedules to begin the school year. The division will evaluate each schedule every two weeks and make adjustments as needed. Additionally, the Warren County School Board may choose a different model based on trend data as provided by the Virginia Department of Health and the Virginia Department of Education.

Beginning March 15, 2021, students in grades Pre-k through 12 will attend in-person instruction four days per week and one day virtual. In-person instruction will be supported and reinforced by online learning with students physically in the school buildings four days per week - Monday, Tuesday, Thursday, and Friday. Virtual instruction will occur on Wednesday for all PreK-12 students.

The two instructional delivery choices for families for the start of the 2020-2021 school year are the Hybrid Model and the Full Virtual Model which are described below.

1. Hybrid Model -



Preschool through 12th grade students will participate in a combination of in-person and remote instruction each week

Fifth grade students at E. Wilson Morrison, Hilda J. Barbour, and Leslie Fox Keyser Elementary Schools will report for in-person instruction at identified middle school buildings. Fifth grade students at A. S. Rhodes and Ressie Jeffries Elementary Schools will continue at their own elementary



schools. Classes will be taught by elementary teachers from their home schools.

Teachers will provide virtual lessons to students that are working remotely on a daily basis. Students are encouraged to attend the virtual lesson every day that a student is not being provided in-person instruction.

At each grade level, teachers will conduct class meetings and other personal check-ins with students and their families in order to address and support the social and emotional needs of all students

Monday	Tuesday	Wednesday	Thursday	Friday
PreK-12	PreK-12	Remote Learning for All Students	PreK-12	PreK-12

2. Full Virtual Model -



Students can participate in full-time remote learning, including both interactive, teacher-led live instruction and independent learning tasks. Families interested in registering their child for full-time remote learning, must contact their child's school by Tuesday, August 18, 2020, to select the virtual model.

WCPS understands that some families may feel apprehensive concerning the opening of schools while there is no vaccine for COVID-19. Many students and family members have underlying medical conditions that make physically attending traditional school impossible at this time. In order to

accommodate these students and their families, WCPS will offer a fully virtual option through each school site. This virtual option is available to all students in grades pre-kindergarten through 12. Students will be assigned to a WCPS teacher and receive a learning device that will enable students to access the division's learning management systems. Teachers will provide daily instruction via a learning management system so that students are provided quality instruction. Teachers will also assign daily/weekly lessons through the learning management system and support students through in-person and virtual meetings.

Blue Ridge Technical Center



Due to the nature of certifications within the programs offered through Blue Ridge Technology Center, Warren County Public Schools is exploring various options for instruction.

- *Year two and three students* will drive to BRTC on scheduled days
- *Year one students* will be transported to BRTC on Wednesday
- *Industrial Maintenance Trades Academy and Emergency Medical Technician Academy* will begin the week of August 24, 2020 at Lord Fairfax Community College. Students should contact their instructor at Lord Fairfax Community College for details of on-campus class schedule.

Students Receiving Special Education Services

Special education services for students with disabilities may include increased time for face-to-face learning or/and direct instruction, as determined by their individualized education plan (IEP). Instructional delivery will be designed to ensure the least restrictive environment (LRE) as required by their IEP. IEP teams will review individual student data and to determine the need for supplemental instruction. Students will continue to receive access to instructional materials for use at home, as needed, including assistive technology tools.

Mountain Vista Governor’s School: Online instruction will begin on August 24th and will provide virtual instruction to all students for the first quarter.

Operational Infrastructure to Support Learning

School Schedules

In order to adhere to social distancing requirements, schools will need to consider alternative schedules for their school buildings. Schedules will consider the developmental abilities and academic needs of the students served while maximizing social distancing of students. Schedules will be developed to minimize contact between groups.

A combination of in-person and remote learning will be utilized to ensure all students are covering all necessary course/grade level content. When receiving in-person instruction, students' days include five and one-half hours of instruction at the elementary level and six hours at the secondary level.

Decisions regarding schedules and student group assignments for each school will be made centrally based on student enrollment and other factors. Details regarding student assignments and scheduling will be finalized and communicated by the principals once family selections are received and processed.

Daily Schedule for Elementary Schools

7:15 A.M. Teachers report

7:30-8:00 A.M. Students arrive



8:00 A.M.	School day begins
1:30 P.M.	School day ends
2:15-3:00 P.M.	Teacher planning time



Middle and High School Schedules

7:30-8:30 A.M.	Teacher planning time
8:30-9:00 A.M.	Students arrive
9:00 A.M.	School day begins
3:05 P.M.	School day ends
3:05-3:15	Bus Duty



High School Schedule for 2020-2021

For the 2020-2021 school year we are going to utilize a 6 period day for the entire school year. As we begin the year classes will be broken into two sections. ~~Each school will have two in-person instruction days, each section will be assigned one in-person day.~~ All secondary schools will move to offering in-person instruction four days per week on March 15, 2021. As soon as it is safe the two sections will be combined to create one in person class that will meet together for the remainder of the year. This change was made to make the best use of limited in person time and to create an opportunity for daily instruction.

Mitigation Strategies - Minimizing Exposure

Warren County Public Schools' priority is the health and safety of our students and staff during the COVID-19 crisis. This reopening plan informs parents, students, and staff of the precautions, protocols, and safety measures put in place for students' return to the classroom on September 8, 2020. Requirements and masks recommendations on all protocols are subject to change based on guidance from the Center for Disease Control (CDC) or the Virginia Department of Health (VDH). Warren County Public Schools will:

- Designate six feet of spacing between desks and student seating when possible. A minimum of three feet social distancing will be used in order to provide remedial instruction to students and to accommodate the increased number of students returning to in-person instruction. When six feet of distance cannot be maintained, face shields or dividers will be used to provide additional protection.
- Reduce the number of students assigned to each classroom
- Increase circulation of outside air, where possible
- Clean and disinfect frequently touched surfaces as much as possible
- Deep clean and disinfect entire school on Wednesdays



- Monitor arrival and dismissal of students to discourage congregate settings
- Ensure students report directly to classrooms and designated areas
- Designate, where possible, hallways and stairwells as one-way
- Check the temperature of students daily as they enter school
- Require daily health checks performed by the parent prior to coming to school
- Require staff and students to wear face coverings at all times at the middle and high schools
- Require all preschool through fifth grade staff and students to wear face coverings during the school day in all locations of the school, including the classroom. Mask breaks will be provided for students at specified times as designated by the classroom teachers and administrators.
- Require frequent hand washing and utilization of hand sanitizer for all students
- Provide hand sanitizer and disinfecting wipes for all classrooms
- Ensure students have their own learning materials and supplies
- Reduce class interactions and hallway traffic, group gatherings and movement throughout buildings
- Minimize exposure to other students by keeping the same groups as much as possible
- Install water bottle filling stations are being installed in all schools
- Limit access to schools to essential personnel and students. Parent conferences will be by appointment only. Visitors will be required to wear face coverings and submit to temperature checks.
- Increase virtual field trips and cancel in-person field trips and assemblies to ensure there are no large gathering of students
- Provide breakfast and lunch to elementary and middle school students in their classrooms

Transportation

When in-person instruction and student transportation resume, physical distancing and cleaning protocols will need to be applied to school buses. The transportation department will ensure adherence to the Center for Disease Control, Virginia Department of Health, and Virginia Department of Education recommended guidelines. This includes:



- Face coverings are required for students to ride the bus
- Spacing of passengers, personal safety materials for operators and passengers with coverings being required of both, frequent cleaning and disinfection of buses
- Parents/guardians are asked to not send their child(ren) to their bus stop if he/she has a fever, a cough, or shortness of breath or feels ill. This will lessen the chances of an entire bus load of children and bus driver being put at risk



- Parents/guardians are asked to speak to their children about social distancing at bus stops. If possible, students remain in their parents' cars until the bus arrives at the bus stop
- When the bus arrives at the bus stop, students are to enter one at a time
- Load to back of the bus first; unload front of bus first
- At schools, unload and load one bus at a time
- Each bus will have a seating arrangement; students will sit in the same seat daily
- There may be no more than 1 student per seat; if students are siblings or live in the same household, they may sit three to a seat
- Students are not allowed to ride a bus home with a friend or make last minute bus changes until further notice due to capacity rules on school buses. If riding a different bus in the afternoon than in the morning is part of a student's regular schedule, for example riding to a caregiver's house on a daily basis, would be allowed if there is sufficient space on the bus. This plan must be approved with the school's principal and the Transportation Director at the beginning of the school year
- If a bus driver suspects a student is sick when he/she enters the bus, the school will notify the parent if not at the bus stop. If the parent cannot be reached, the student will be given a face covering and socially distanced in his/her own seat at the front of the bus. The principal of the school will be notified that a possibly ill student is on the bus. The principal and/or staff will meet the bus when it arrives to the school in order to care of any sick child
- Buses will be sanitized after each run and at the end of the day
- Any route changes will be communicated to parents through the school messaging system

Child Nutrition



When in-person instruction resumes, the child nutrition department will ensure adherence to the Center for Disease Control, the Virginia Department of Health, and the Virginia Department of Education recommended guidelines. This includes:

- All staff will wear face coverings and gloves during food preparation and service.
- Grab and go breakfasts will be available at elementary, middle, and high school so students can go directly to their classroom on arrival.
- At elementary and middle school, lunch will be served in the classroom with a teacher present.
- Bagged lunches may be brought from home. No drop offs of food items. If a student forgets lunch, they will be provided a school lunch for the day.



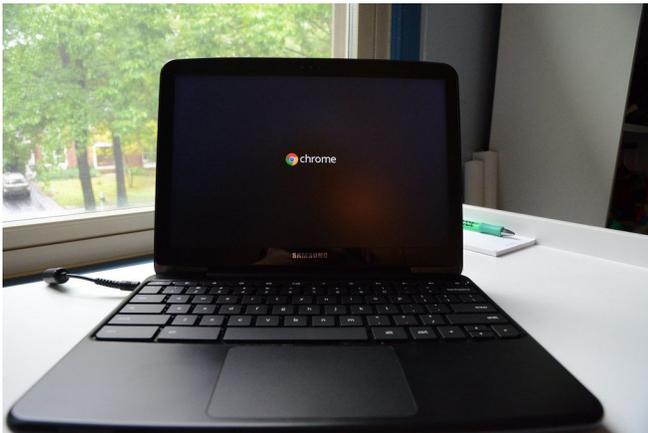
- Visitors will not be permitted in school cafeterias.
- Students participating in virtual learning will have the option to pick up 5-day meal packs once a week.

Technology

The pandemic has created an opportunity for schools to approach the delivery of instruction in unique and diverse ways. Remote learning has increased in frequency and school divisions are assessing how to maximize the use of technology, in all of its formats, to effectively meet learners' needs and equip staff in their delivery of instruction. The use of technology by schools is further complicated by the availability of Internet resources within a community and the access learners and staff have to those resources. It is the desire of WCPS to work closely with local leaders to bridge this digital divide.

Plans regarding technology infrastructure to support student learning can be found under the Technology section of the [WCPS Long Range Comprehensive Plan](#).

Additional infrastructure improvements include:



Preschool through 12th grade students will be given access to a Chromebook/ Chrome device and school account (email address). Access to applications such as communication and learning applications will be age appropriate. All student accounts are monitored by SysCloud to identify possible social/ emotional threats. All students will have internet filtering on school- owned Chromebooks both at home and at school according to conditions set by the [Children's Internet Protection Act \(CIPA\)](#).

WCPS is working on providing personal hotspots and wifi locations to students that do not have acceptable access to the internet.

PreK - 2nd Grade:

Email applications will not be accessible by students. Accounts will be created for Classroom and LMS accounts only.



Grades 3 - 8:

Email applications will be set to work within our WCPS domain only. Incoming emails from sources outside of the school system's domain will be blocked to the student's email account.

Grades 9 - 12:

Email applications will be open for outside communication with restrictions on threats as monitored by SysCloud.

Connectivity:

Students will require high-speed internet access for virtual learning. We recommend at least home internet to be at least 5 Mbps per student. If parents do not have access to high speed internet at their homes the following options are available:

- Available internet options: Please check the internet options for your area. WCPS keeps a detailed list of [currently available internet services](#) in our area. WCPS will update this information as new services are available.
- Wifi hotspots: These will be available at the school library for check out. Please note, they will not work in every area of the county. If this option does not work, please return your hotspot to your school library.
- [Drive up hotspots](#). WCPS is working on adding new hotspots in areas that have poor internet access.

Technology Support:

Parents may require tech support for virtual learning. The technology department will provide support for parents regarding Chromebooks, login information, and any other school related technology needs. These supports will include:

- Documentation: These may include directions on how to login into accounts, common troubleshooting tips, and standard WCPS technology practices.
- Help Desk: This may include contact information through web, email, and phone, support hours during both business hours and after hours. If a tech needs to handle a device we will provide a drop off location for parents to leave the device with us for repair or device exchange.

Communication



Regular updates will be communicated to our school community regarding school closures, continued instruction, continued meal service, extracurricular activities, and disinfection procedures. All



COVID-19 updates and relevant resources for families can be found on the school system’s website, Facebook page, and Twitter feed. Each school’s website will contain updates specific to that school and its families as well. School families can expect regular updates via School Messenger which will distribute information via phone, text and/or email and through the student learning management system. Because every student is a valuable member of our learning community, parents can also expect periodic personal check-ins to ensure their children’s social-emotional, physical, and academic needs are adequately being met.

Onsite and virtual training will be made available to parents on navigating their child’s learning management system, the expectations of students during remote learning, health mitigation strategies, and ways to access digital resources at home. All communication will be available to parents in their native language and will meet ADA compliance requirements.

Families will be provided contact information at both the school and division levels to address questions and concerns, and to request clarification of the information they are receiving.

Providing New Instruction to All Students

All WCPS students will receive five days of instruction each week through a blended model. In the blended model, students in grades PreK through 12 will receive four days of in-person instruction and one day of remote/virtual instruction. Instruction at all levels will incorporate a hybrid model that combines teacher-directed instruction with open-ended discovery and authentic learning experiences.

Students with disabilities

Special education services for students with disabilities will include time for direct instruction to provide greater clarity and consistency. Instructional delivery will be designed to ensure the least restrictive environment (LRE) as required by their individualized education program (IEP). As needed based on IEP goals, this may include increased in-person specialized instruction. The IEP team will maintain collaboration with parents/guardians and adult students to review the last agreed upon Individualized Education Plan (IEP), the student’s progress since school closure, and support the individual student needs. Compensatory services may be offered, if the team agreed those are necessary. Students will continue to receive access to instructional materials for use at home, as needed, including assistive technology tools. Student’s educational needs will be complemented by enhanced professional development for staff and training for caregivers. Warren County Public Schools will maintain collaboration with private day providers to ensure the unique needs of each of our students in out of district placements are met. The special services department will revisit and complete the special education eligibility process that may have been extended during the school closure period.

English Learners



Warren County Public Schools will provide English Language Development services to English Learners throughout the division in grades K-12. These services will be provided in-person and virtually through sessions with a certified EL teacher. New students will be screened, identified, and placed into the program in a timely manner. Minutes of services and accommodations will follow the guidelines recommended by the Virginia Department of Education and the Office of Civil Rights. The EL teacher will provide support to the homeroom or content teachers of ELs. EL teachers will be responsible for teaching language objectives and will also facilitate communication between the school and family to ensure that educational goals are being met in both the traditional and distant learning environment. ELs will continue to be evaluated for yearly growth by the WIDA ACCESS for ELs assessment. Those who met the exit requirements will be monitored for two years and can still receive classroom and testing accommodations.

Young learners

Young children learn best in supportive in-person environments filled with adult-to-child interactions and activities that build skills and develop behaviors that carry them through many years of learning. WCPS has made it a high priority for preschool through grade five children to return to classrooms as soon as safely possible utilizing a variety of health mitigation strategies to ensure their safety.

Preschool students will receive in-person instruction four days a week. Early Childhood Special Education Teachers and teachers in the Virginia Preschool Initiative will provide differentiated instruction and flexible grouping throughout the school day. Students will be placed based in their school zone when possible. Classrooms will provide inclusive opportunities for all students.

Gifted students:

At all levels:

- Teachers will collaborate with their schools' Technology Integration Coaches (TICs) and gifted endorsed teachers to locate quality virtual instructional resources to support remote learning.
- In-person instruction will be dedicated to answering questions and making sure students have direction and skills for virtual work.
- Teachers will provide opportunities for students to take learning beyond the regular classroom curriculum.
- Teachers will provide choices for new instruction as well as for practice and assessment.

Kindergarten through third grade teachers will continue with differentiated instruction and flexible grouping. Kindergarten through eighth grade students will be cluster grouped to support both the instructional and the social emotional considerations of our gifted students. Sixth through eighth grade students will continue to be offered GATE elective classes. Ninth through twelfth grade students will be provided challenging course options or be provided challenging curriculum within regular courses through differentiation.



Curriculum and pacing revisions

WCPS joined The Comprehensive Instructional Program (CIP) for the 2020-2021 school year. The CIP is a consortium of public school divisions in Virginia working collaboratively to improve student achievement as measured by Virginia's Standards of Learning assessments. The CIP is designed to help instructors by providing pacing guides, activities, and assessments that are highly aligned to Virginia's Curriculum Frameworks in content and rigor. Teachers are encouraged to use the CIP pacing guides and benchmark assessments. The benchmarks are designed to help teachers determine individual student and whole group needs for content remediation.

The CIP pacing guides will be augmented to include the content and skills from the previous grade level that were not taught prior to the Spring 2020 extended school closure. Additionally, CIP provides beginning of the year assessments based on the previous grade level SOLs to help teachers identify knowledge gaps and determine where skills have regressed due to the extended school closure.

Identification of Instructional Gaps and Student Needs

Students in grades PreK through eight will be assessed at the beginning of the school year with a focus on both skills and content. In some cases, this will be achieved through a single assessment. In other cases, there will be a combination of assessments. All students in SOL tested subjects will receive a mock SOL pre-test through the Comprehensive Instructional Program (CIP) at the beginning of school to help diagnose learning gaps.

Elementary School

Grade Level	September 2020	December 2020	May 2021
PreK	<ul style="list-style-type: none"> ● PreK PALS (literacy) ● Big Day in PreK (development, math, literacy, social sciences) 	<ul style="list-style-type: none"> ● Big Day in PreK (development, math, literacy, social sciences) 	<ul style="list-style-type: none"> ● PreK PALS (literacy) ● Big Day in PreK (development, math, literacy, social sciences)
Kindergarten	<ul style="list-style-type: none"> ● PALS (literacy) ● VKRP (math, literacy, self-regulation and social skills) 	<ul style="list-style-type: none"> ● Teacher-reported data on skill mastery 	<ul style="list-style-type: none"> ● PALS (literacy) ● VKRP (math, literacy, self-regulation and social skills)
Grades 1	Math and Reading <ul style="list-style-type: none"> ● aimswebPLUS ● PALS 		Math and Reading <ul style="list-style-type: none"> ● aimswebPLUS



Grade Level	Start of School	End of 1st 9wks	End of 1st sem	End of 3rd 9wks	End of year
Grade 2	Math and Reading <ul style="list-style-type: none"> • aimswebPL US • PALS • CIP-created pretest 	Math and Reading <ul style="list-style-type: none"> • CIP-created benchmark 	<ul style="list-style-type: none"> • CIP-created benchmark 	Math and Reading <ul style="list-style-type: none"> • CIP-created benchmark 	Math and Reading <ul style="list-style-type: none"> • aimswebPL US • CIP-created benchmark
Grades 3-5	Math and Reading <ul style="list-style-type: none"> • aimswebPL US • PALS • CIP-created pretest 	Math and Reading <ul style="list-style-type: none"> • CIP-created benchmark 	<ul style="list-style-type: none"> • CIP-created benchmark 	Math and Reading <ul style="list-style-type: none"> • CIP-created benchmark 	Math and Reading <ul style="list-style-type: none"> • aimswebPL US • Standards of Learning Assessment

Middle School

Grade level	Start of School	End of 1st 9wks	End of 1st sem	End of 3rd 9wks	End of year
6-8	Math and Reading <ul style="list-style-type: none"> • CIP-created pretest 	Math and Reading <ul style="list-style-type: none"> • CIP-created benchmark 	Math and Reading <ul style="list-style-type: none"> • CIP-created benchmark 	Math and Reading <ul style="list-style-type: none"> • CIP-created benchmark 	Standards of Learning Assessments OR CIP-created mock SOL

High School

Grade level	Beginning of Course	End of 1st 9wks	End of 1st sem	End of 3rd 9wks	End of Course
Math (Algebra	CIP-created	CIP-created	CIP-created	CIP-created	Standards of



I, Geometry)	pretest	benchmark	benchmark	benchmark	Learning Assessments OR CIP-created mock SOL
Math (Algebra II)	CIP-created pretest		CIP-created midterm		CIP-created final

Content	Beginning of Course	End of Course
English 9-10	Reading and Writing <ul style="list-style-type: none"> ● CIP-created pretest 	Reading and Writing <ul style="list-style-type: none"> ● CIP-created summative assessments

Content	Beginning of Course	Prior to Writing SOL administration	Prior to Reading SOL administration
English 11	Reading and Writing <ul style="list-style-type: none"> ● CIP-created pretest 	Writing <ul style="list-style-type: none"> ● CIP-created summative assessment 	Reading <ul style="list-style-type: none"> ● CIP-created summative assessment

Once assessment data has been collected at the beginning of the school year, teachers will differentiate instruction for all students based upon need. High priority will be given to those students who were unable to participate fully in learning opportunities offered in the spring and to those students without internet access. Flexible grouping, specialized remediation, and out-of-school learning opportunities will be offered based on the needs of each student.

Teachers will incorporate frequent formative assessments prior to instruction in order to identify learning gaps and plan instruction accordingly. Quick checks will be incorporated throughout instruction to provide teachers a basis for differentiation and to guide corrective feedback. Assessment tools will include, but are not limited to: computer-based/web-based assessments, blogs, discussion groups, exit tickets, journal reflections, writing assignments, open-ended questions, sentence stem-based assessments, and virtual presentations that are designed for both face-to-face instruction as well as online learning.





Instructional delivery

Instruction at all levels will incorporate a hybrid model that combines teacher-directed instruction with open-ended discovery and authentic learning experiences. A blended learning model will be utilized at each grade level as follows:

Beginning March 15, 2021, in grades PreK-12, instruction will be primarily face-to-face supported and reinforced by online learning. Specific learning needs will be addressed based on data collected by

the teacher. Teachers will use flexible grouping within the classroom to provide differentiated activities.

At each grade level, teachers will conduct class meetings, small group check-ins, and individual outreach in order to address and support the social and emotional needs of all students.

The virtual format will differ from the “emergency learning model” that was adopted after the March closure. The 2020-21 virtual format will be rich, structured, robust and graded. It will be “school,” not a collection of activities.

In-Person Instruction

Students who select the in-person model will receive direct instruction in the classroom from a certified teacher on scheduled in-person days. Students will be required to follow mitigation strategies while in attendance at the school site. Teachers will focus on delivery of new content, remediation, and support based on individual student needs. The classroom teacher will maximize time when students are in class based on student progress monitoring..

Remote Instruction

Remote instruction will be provided by Warren County Public Schools’ educational staff. Remote instruction will be provided to students:

1. Who have requested the full time remote learning option for the school year.
2. In a blended format with in-person instruction for students who have selected to attend school as determined by the school system in its reopening plan.
3. In the event of a school closure due to public health and safety concerns.

Remote instruction will leverage technology to support continued learning. Teachers will support remote learning by providing synchronous (existing or occurring at the same time) and asynchronous (not existing or happening at the same time) options, sharing recorded lessons, and utilizing a variety of engaging learning



modules. An online Learning Management System (LMS) will be used to share lesson materials and assignments. Families who do not have adequate internet access will receive their instruction materials through jump drives, personal hotspots, or community wifi access.

Training will be provided to parents, students and teachers to help facilitate remote instruction. Training and professional development topics will be determined based on the targeted groups current needs. Topics may include: setting and understanding remote learning expectations, connecting to wifi, logging into the WCPS issued devices and accounts, navigating the LMS, troubleshooting common issues, and implementing best practices for remote and blended instruction.

Grading

All students will be required to complete work assignments and participate in class activities, regardless of hybrid or distance learning choice.

Teachers must be mindful of the transition back to school and the likely instructional gap/loss students may have. Varied instruction and opportunities for attaining the content must be presented for struggling learners and accelerated learners.

Participation and Attendance

Participation in school, no matter the mode of instruction, is required. Participation and attendance will be monitored.

Full Virtual Model:

- After 5 days of no interaction, school administration will attempt to make contact with the parent/guardian and develop a plan to address the issue
- After 10 days of no interaction, school administration will refer the student to the Warren County Schools Truancy Officer

Hybrid Learning:

- After 5 unexcused absences, school administration will attempt to make contact with the parent/guardian and develop a plan to address the issue
- After 10 unexcused absences, school administration will refer the student to the Warren County Schools Truancy Officer

Tracking and Defining Attendance

Attendance checks will be conducted on a daily basis regardless of instructional modality, so that a data point is available for each student on each school day. While the frequency of checks must be consistent for each



student, different measures of “in attendance” may apply. Meaningful interaction with a student may double as an attendance check. For elementary students, this should already occur on a daily basis. However, for secondary school students, there may also be a need to determine what constitutes “in attendance” when a meaningful interaction cannot occur on a daily basis. Teachers and appropriate staff may need to pool their meaningful interactions or attendance checks so that a data point is available for each student on each school day.

The *Tracking Student Attendance in Various Instructional Delivery Models* chart provides a menu of examples for tracking attendance in the different instructional settings and by way of different measures, i.e. time-based measures of attendance and task- or product-based measures of attendance. Some of the examples below may also be considered a meaningful interaction based on the quality of exchange and whether it is “two-way engagement with a student that allows some sort of feedback or input from the student on successes and challenges”.

Tracking Student Attendance in Various Instructional Delivery Models

	In-Person	Remote - Online	Remote - Other
Time-based	Physical presence during the scheduled instructional day	<ul style="list-style-type: none"> ● Virtual presence for a synchronous online lesson ● Login time to a learning management system ● Activity log on a learning management system ● Total time log on a learning management system ● Phone call or real-time online chat ● Time-stamp for posts or submissions 	<ul style="list-style-type: none"> ● Submission of a time log ● Phone call ● Face-to-face meeting (may be an option for divisions have students come in for packet or work collection/drop-off)



Task-or Product-based	Participation in classes/ submission of coursework	<ul style="list-style-type: none"> ● Participation in a synchronous online lesson ● Demonstrated evidence of engagement with peers for collaborative work ● Engagement on a discussion board ● Email exchange ● Phone call ● Submission of task or assignment ● “View” tracker for asynchronous online lesson 	<ul style="list-style-type: none"> ● Submission of task, product, or assignment
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The options provided in the *Tracking Student Attendance in Various Instructional Delivery Models* chart may be used to determine attendance as it informs a student’s status on the school roll, as provided in the Standards of Accreditation at [8VAC20-110-130](#).

If students are unable to interact or attend for any reason, parents/guardians should contact the school and provide any relevant information.



Student and Parent Technology Support

Our school division is developing a one-to-one initiative for all students PreK through grade 12 to have technology devices for home instruction. As we move to the possibility of virtual instruction for students, support for families will be necessary. Our technology staff is in the process of developing online modules to help families understand the division’s Learning Management Systems as well as the operation of the devices. Schools will also plan “Technology Sessions” so parents can meet in small groups to have hands-on training. In addition to learning how to operate the devices, parents will learn how to communicate with school staff using the Learning Management System.

Surveys will be conducted periodically to determine topics of interest to families. We will determine additional resources to make available to parents/guardians from the survey results. Topics may include trauma informed care, social media etiquette and how to be a parent in a virtual world among others. Parent training will be made available through online workshops, videos or in small group meetings when possible. It is vital for our



division to support families during this transition to online learning so students will have opportunities for success.

**2020-2021 School Year
Phase III: COVID-19 School Reopening/Instructional Plan**

Summary

This educational plan for Warren County Public Schools is designed with commitments to a high-quality educational experience while maintaining a safe learning and work environment for our students and staff. Extensive conversation and committee work has been completed by all stakeholder groups after the release of the Virginia Department of Education “Recovery, Redesign, and Restart” document. This document provides key components and considerations for our reopening plan. Please note that our plan may be altered due to evolving conditions and recommendations.

- The first day of school for Warren County Schools will be August 27, 2020
- New instruction will be provided to ALL students. Warren County Instructional Recovery Teams identified skill deficits that were missed since the mandatory school closure on March 13, 2020. The skill deficits have been built into your child’s curriculum for the upcoming school year
- Bus capacity and classroom capacity will be dictated by the current physical distancing requirements established by the Virginia Department of Health. This requirement will impact the number of students who may attend school each day. Therefore, Warren County Schools will provide a hybrid model of in-school and remote learning
- Families with significant concerns allowing their child(ren) to return to in-person instruction will have the option for full remote learning

Phase III	
Permissible In-Person Instruction and Building Capacity	<p>Full Virtual Instruction: Available to all families Instruction will be provided by Warren County Public Schools’ educational staff through an online platform. Internet access continues to be a barrier for some families in Warren County. The division will provide potential solutions to the issue of internet access. Families who do not have internet access will receive their instruction through jump drives or packet-based instruction.</p> <p>Hybrid Model:</p> <p>Grades PreK-12: In-person instruction four days per week and one day virtual.</p>



In-person instruction will be supported and reinforced by online learning with students physically in the school buildings four days per week--Monday, Tuesday, Thursday, and Friday. Virtual instruction will occur on Wednesday for all PreK-12 students.

Fifth grade students at E. Wilson Morrison, Hilda J. Barbour, and Leslie Fox Keyser Elementary Schools will report for in-person instruction at identified middle school buildings. Fifth grade students at A. S. Rhodes and Ressie Jeffries Elementary Schools will continue at their own elementary schools. Classes will be taught by elementary teachers from their home schools.

Teachers will provide virtual lessons to students that are working remotely on a daily basis. Students are encouraged to attend the virtual lesson every day that a student is not being provided in-person instruction.

At each grade level, teachers will conduct class meetings and other personal check-ins with students and their families in order to address and support the social and emotional needs of all students.

Monday	Tuesday	Wednesday	Thursday	Friday
PreK-512	PreK-12	Remote Learning for All Students	PreK-12	PreK-12

Blue Ridge Technology Center

Due to the nature of certifications within the programs offered through Blue Ridge Technology Center, Warren County Public Schools is exploring various options for instruction.

- Year two and three students will drive to BRTC on scheduled days
- Year one students will be transported to BRTC on Wednesday

Students Receiving Special Education Services

Special education services for students with disabilities may include increased time for face-to-face learning or/and direct instruction, as determined by their individualized education plan (IEP). Instructional delivery will be designed to ensure the least restrictive environment (LRE) as required by their IEP. IEP teams will review individual student data and to determine the need for supplemental instruction. Students will continue to receive access to instructional materials for use at home, as needed, including assistive technology tools.

Mountain Vista Governor’s School: Online instruction will begin on August 24th and will provide virtual instruction to all students for the first quarter.



Gathering Limits	Due to physical distancing requirements, group sizes are limited to a maximum of 250 people in common areas like the cafeterias, gyms, and auditoriums (as long as 6-feet of social distancing is maintained).
Social Distancing	The expectation for all students and staff is to maintain the required 6-feet of separation to the greatest extent possible. Due to social distancing, limited class sizes will be required. Students in grades preschool through 12 will be required to wear a face covering at all times during the school day. When six feet of social distance cannot be maintained, a minimum of three feet of social distancing is allowable in order to provide additional remediation to students and to accommodate the increased number of students returning to in-person instruction.
Bus Capacity	Capacity on our school buses will be limited due to the required 3-foot physical distancing measures. Two students will be placed at each seat. Students living in the same household are permitted to sit on the same bus seat to increase the capacity of our school buses. Face shields and masks will be required by students and transportation staff on all school system vehicles, if students are seated more than one per seat, for non-related students.
Recess/Physical Education	Under the restrictions in Phase III, social distancing for physical education and recess must maintain 10-feet. Additionally, mixing of different student groups will be avoided as much as possible. Playground equipment will not be used during recess time during this phase.
Health Screening and Temperature Checks	Taking temperatures will be part of the daily routine. The temperatures of all staff, students, and visitors will be taken before entering the school building. Non-contact thermometers are to be used at each location and are available at the special services office. Nurses will train personnel in temperature-taking procedures, as well as, what to do if the temperature is above 100.4°F.
Face Coverings	Students in grades preschool through 12 will be required to wear a face covering at all times during the school day. WCPS staff will recognize developmentally appropriate protocol and extenuating circumstances.
Athletics, Extracurriculars, and Field Trips	Athletics are governed by the Virginia High School League. Extracurriculars/Clubs/Activities - For the time being, these groups may only meet virtually. Field Trips: For the time being, only virtual field trips are permitted.
Childcare Options for Families	Solutions for childcare are currently being explored.



Below is contact information for questions in relation to this plan.

School Board Office (540) 635-2171

Elementary Schools

A.S. Rhodes Elementary (540) 635-4556

E. Wilson Morrison Elementary (540) 635-4188

Hilda J. Barbour Elementary (540) 622-8090

Leslie Fox Keyser Elementary (540) 635-3125

Ressie Jeffries Elementary (540) 636-6824

Middle Schools

Skyline Middle School (540) 636-0909

Warren County Middle School (540) 635-2194

High Schools

Skyline High School (540) 631-0366

Warren County High School (540) 635-4144

Blue Ridge Technical Center (540) 635-7123

Non-Traditional Learning Programs

Brighter Futures/Diversified Minds (540) 635-2725

